



James B. Castle High School

# Knightly News

Volume XXXIII

Issue 1

June - August 2019

## VISION

“Develop global citizens  
who positively contribute to society.”

## MISSION

“Build character. Strive for competence.  
Instill commitment.”

## PAY YOUR SCHOOL FEES NOW!

No need to stand in long lines on ‘Packet Pick-Up Day’ (**Tuesday, July 23<sup>rd</sup>**.) to pay school fees and dues! You are able to pay your child’s / children’s fees & dues via mail-in; please complete the attached white form. **All mail in forms must be postmarked no later than Friday, July 12<sup>th</sup> 2019**. Your receipt will be attached to your child’s class schedule to be picked up July 23<sup>rd</sup>. Please mail the form and check(s) to:

*Castle High School - Attention: Business Office  
45-386 Kaneohe Bay Drive, Kaneohe, HI 96744*

Forms may also be picked up in the main office or online: <http://www.castlehs.k12.hi.us/>.

| Class Dues and Fees                            |                |                |                |                |
|--|----------------|----------------|----------------|----------------|
|  | Grade<br>9     | Grade<br>10    | Grade<br>11    | Grade<br>12    |
| Class Dues<br>(Mandatory)                      | \$7.00         | \$7.00         | \$8.00         | \$8.00         |
| Student<br>Government<br>Dues<br>(Mandatory)   | \$10.00        | \$10.00        | \$10.00        | \$10.00        |
| Kaulana<br>(Yearbook)                          | *\$45.00       | *\$45.00       | *\$45.00       | *\$45.00       |
| Athletic Pass -<br>Game Tickets                | \$25.00        | \$25.00        | \$25.00        | \$25.00        |
| <b>Total<br/>(1) Check<br/>payable to CHS)</b> | <b>\$87.00</b> | <b>\$87.00</b> | <b>\$88.00</b> | <b>\$88.00</b> |
| <b>Final Totals</b>                            | <b>\$87.00</b> | <b>\$87.00</b> | <b>\$88.00</b> | <b>\$88.00</b> |

**Dues & Fees:** To participate in class activities such as proms, banquets, and graduation, students must have paid ALL dues and obligations. The Student Activities Program is planned to serve the personal, social, and educational needs and interest of all students. The DOE recognizes that even with the state resource support, some financial burden will be placed on students and parents for the Student Activities Program. Fees are established by the Board of Education.

**Make checks payable to Castle High School for the exact amount. Please include your child’s name on ‘memo’ section of your check.** You can pay for class dues, student government dues, and purchase a Kaulana (yearbook) by the end of the 1<sup>st</sup>. week, and Athletic Pass Booklet with **ONE** check payable to CHS.

**Kaulana:** As the school year progresses the cost of the yearbook goes up. Students **MUST** keep their receipt for verification of yearbook payment at May distribution.

**Athletic Passes:** For \$25.00, K-12<sup>th</sup>. grade students can purchase passes to attend Castle sports events (regular season football (at-the-door \$7.00), girls/boys basketball, girls/boys volleyball games; and season wrestling & judo matches (at-the-door \$6.00). You get a \$400.00+ value for \$25! When you purchase a CHS athletic pass, 100% of the \$25.00 purchase price supports Castle High’s sports programs.



**SUBMIT ONLINE a completed ‘Free/Reduced Lunch’ form OR RETURN a hardcopy (main office, download at [www.castlehigh.k12.hi.us](http://www.castlehigh.k12.hi.us), Student Packet 1<sup>st</sup>. day of school)**



Starting July 15, 2019 online applications will be available at [www.ezmealapp.com](http://www.ezmealapp.com).

Please do NOT submit a paper application if an online application is submitted.

FYI...50% of Castle High's population qualifies for free or reduced meals! If your family qualifies, (based on the number of students who qualify) Castle High School qualifies for Title I money from our Federal Government to be used for student needs such as support services from colleges / community and needed supplies -materials & text books for classes.

Students can benefit individually by receiving:

- Free or reduced lunch/breakfast (Food helps your student succeed in school);
- Advance Placement Exam reduction in cost;
- SAT: Two waivers (College Admissions Test) one each for your junior & senior year;
- ACT Plus Writing: Two waivers (College Admissions Test) one each for your junior and senior year;
- Some colleges/universities provide waivers for free application with proof student took SAT/ACT Test using a waiver (Potential estimated saving of \$50-\$80 per application)
- NCAA Clearinghouse: free cost of registration



**Your child's free or reduced meal status remains confidential. All students scan their IDs to receive breakfast and lunch without revealing a student's meal status.** Forms are distributed the first day of school and are also available at the front office during the school year if there is a change in your economic status. Be sure parents complete, sign the form, and return it to school ASAP to meet Castle High’s deadline to qualify as a Title 1 school. Thank you for your support.

The Knightly News is a publication by James B. Castle High School and  
“Families & Friends of Castle” 45-386 Kaneohe Bay Drive, Kaneohe, Hawai‘i 96744.

| JULY 2019   |   |   |   |  |                               |                                       |
|-------------|---|---|---|--|-------------------------------|---------------------------------------|
| Sunday      | Monday  | Tuesday   | Wednesday   | Thursday                               | Friday                        | Saturday                              |
| 30          | 1   | 2   | 3   | 4                                      | 5                             | 6                                     |
|             | - “Families & Friends of Castle” Mtg. 6:00pm * Lib.                               |   |   | Independence Day                       |                               |                                       |
| 7           | 8   | 9   | 10  | 11                                     | 12                            | 13                                    |
|             |   |   |   |  | Last Day to Mail-In Dues/Fees | -ACT Testing                          |
| 14          | 15  | 16  | 17  | 18                                     | 19                            | 20                                    |
|             |   |   |   |  |                               |                                       |
| 21          | 22  | 23  | 24  | 25                                     | 26                            | 27                                    |
|             |  | STUDENTS – Packet Pick-up @ Cafeteria 8:30-10:30am <ul style="list-style-type: none"><li>- Pay Dues/Fees;</li><li>- MealTracker Deposits;</li><li>- IDs @ Rm. 6</li></ul> |   |  |                               |                                       |
| AUGUST 2019 |   |   |   |  |                               |                                       |
| 28          | 29  | 30  | 31  | 1                                      | 2                             | 3                                     |
|             | .   | Teacher First Day   | Teacher Work Day  |  | -KSA Mtg. @ Lunch             |                                       |
| 4           | 5   | 6   | 7   | 8                                      | 9                             | 10                                    |
|             | - “Families & Friends of Castle” Mtg. 6:00pm * Lib                                |   | FRESHMAN ORIENTATION Periods 1-7  | FIRST DAY FOR ALL STUDENTS Periods 1-7 |                               |                                       |
| 11          | 12  | 13  | 14  | 15                                     | 16                            | 17                                    |
|             |   |    | - FRESHMEN Parents Info Night 6:00pm * Cafeteria  |  | STATEHOOD DAY Holiday         | -CPAC GARAGE SALE * Audi. Parking Lot |
| 18          | 19  | 20  | 21  | 22                                     | 23                            | 24                                    |
|             | -Class Council Mtg.   |   |   |  | School Spirit Day             |                                       |
| 25          | 26  | 27  | 28  | 29                                     | 30                            | 31                                    |
|             | - Class Council Mtg<br>- CPAC Auditions ‘Ragtime’ 6-9pm                           | - CPAC Auditions ‘Ragtime’ 6-9pm  |  -‘Tentative’ OPEN HOUSE Classroom / Academy Visitations | -Senate Mtg.                           |                               |                                       |

Registration / Class Schedule Pick-Up – Tuesday, July 23<sup>rd</sup>, 8:30 am – 10:30 am

**NEW STUDENTS** – New Registrations will take place in Room 7 from 8:30 – 10:30am. After July 23<sup>rd</sup>, students will register in the Registrar’s Office on / after Wednesday, August 7<sup>th</sup>.

REGISTERED STUDENTS -

**Step 1 - Class Schedule Pick Up In Cafeteria:** If you’ve paid for your fees by mail, a receipt will be attached to your schedule.

**Step 2 – Fee Payment if you did NOT pay-by-mail:** Will also take place in the cafeteria. Checks must be written for the exact amount only. No change will be given to the student. Please write your child’s name on the check. *Please keep your receipt for verification of yearbook payment in May 2020.*



**Step 3 – Meal Payment, Bus Transportation, Athletic Booklets:**

**\*Meal Tracker Payment** – Will take place in the cafeteria. Official deposit slips are available in the newsletter, at the cafeteria information booth, main office and can be downloaded from our school website <http://castlehs.k12.hi.us/> . Deposit money into your child’s lunch account using a personal check, money order or cash. Suggested minimum deposit amounts are: 1) \$20.00 for full paying students, and 2) \$5.00 for reduced meal students. Free meal students are encouraged to deposit money into their accounts if they plan on purchasing a second breakfast, lunch, or ala carte items such as milk, water or juice. You must have money in your child’s account before school begins. If your child had a balance at the end of last school year, the balance will have been carried over.

**\*Bus Transportation** – In the Cafeteria. Purchase quarterly/annual bus pass - One way or round trip.

**\*Athletic Booklet** – Purchase in Cafeteria for \$25. See info above.

**Step 4 - Locker Sign- Up and Join our PTO** – “Families & Friends of Castle” – In the Cafeteria Courtyard.

**Step 5 - Student ID & Spirit Item Sales** – Room 6. Every student is required to have a valid Castle ID card. They will need a student ID to: take books out of the library; utilize the library computers for class work / projects / research / typing; and utilize our MealTracker debit system to purchase breakfast and lunch. All incoming Freshmen and new students need to have their photo IDs taken, and all returning CHS students must pick up their ID cards from Rm. 6. August 8-23, IDs processed from 7:30-7:50a AND at recess; starting (8/26), processed TUESDAYS & FRIDAYS recess.



James B. Castle High School  
Pay-by-Mail Dues & Fees  
Return Postmark By July 12<sup>th</sup>.  
(Castle High School, 45-386 Kaneohe Bay Drive, Kaneohe, Hi. 96744)

RETURN THIS FORM WITH YOUR PAYMENTS

(1) STUDENT FEES, KAULANA, and ATHLETIC PASS PURCHASES (ONE check for multiple Fees & Dues; separate check for Meal Payment.)

1<sup>st</sup>. Student's Name (PRINT) \_\_\_\_\_

NOTICE: The Department of Education shall assess and collect a service charge of \$25.00 for any dishonored (bad) check in accordance with Chapter 40-35.5 H.R.S.

| Last               | First                  |                         |
|--------------------|------------------------|-------------------------|
|                    | 9 <sup>th</sup> & 10th | 11 <sup>th</sup> & 12th |
| Class Dues         | \$7                    | \$8                     |
| Student Gov't Dues | \$10                   | \$10                    |
| Kaulana (Yearbook) | *\$45/\$50             | *\$45/\$50              |
| Athletic Pass      | \$25                   | \$25                    |
| TOTAL              |                        |                         |

\*Paid by the end of the 1st week of school.

Please make check payable to: Castle High School (List student's name on memo line)

Parent's/Guardian's Name \_\_\_\_\_ Phone # \_\_\_\_\_ E-mail \_\_\_\_\_

2<sup>nd</sup>. Student's Name (PRINT) \_\_\_\_\_

NOTICE: The Department of Education shall assess and collect a service charge of \$25.00 for any dishonored (bad) check in accordance with Chapter 40-35.5 H.R.S.

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| Kaulana (Yearbook) | *\$45/\$50             | *\$45/\$50              |
| Athletic Pass      | \$25                   | \$25                    |
| TOTAL              |                        |                         |

\*Paid by the end of the 1st week of school.

Please make check payable to: Castle High School (List student's name on memo line)

Parent's/Guardian's Name \_\_\_\_\_ Phone # \_\_\_\_\_ E-mail \_\_\_\_\_

(2) TO DEPOSIT MONEY INTO YOUR CHILD'S MEALTRACKER ACCOUNT – Use separate check  
Students can NOT use cash in the cafeteria to purchase meals. \$20 is a suggested starting balance. Students will be notified of their balance after purchases. Extra deposit slips are available in the main office, in upcoming newsletters mailed/emailed home, and on our school website (<http://castlehs.k12.hi.us>). **Use separate check from above fees for this payment. Can include payment & deposit slip in same envelope as fee payment above.**

MEAL PAYMENT OFFICIAL DEPOSIT SLIP

Students Legal Name (Last, First) \_\_\_\_\_ \*\*\*PLEASE MAKE CHECKS PAYABLE TO\*\*\*

CASTLE HIGH SCHOOL  
45-386 Kaneohe Bay Drive  
Kaneohe, HI 96744  
ATTENTION: MEALTRACKER



Payment Amount \$ \_\_\_\_\_ Cash ( ) or Check# \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Contact#: \_\_\_\_\_

NOTICE: The Department of Education shall assess and collect a service charge of \$25.00 for any dishonored (bad) check in accordance with Chapter 40-35.5 H.R.S.

CHS Staff Use Only ..... Received and entered by: \_\_\_\_\_ Date: \_\_\_\_\_

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Parent/Guardian Name \_\_\_\_\_ Contact#: \_\_\_\_\_

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CHS Staff Use Only ..... Received and entered by: \_\_\_\_\_ Date: \_\_\_\_\_



J. B. Castle High School  
45-386 Kaneohe Bay Drive  
Kaneohe, HI 96744

Non-Profit  
Organization  
U.S. Postage  
PAID  
Permit No. 35  
Kaneohe, HI

Return Service Requested

To receive **weekly e-bulletins with the latest information from Castle High School** - important deadlines and reminders, club info, sports tryouts, college visits, class fundraisers, adult volunteer & student community service opportunities, and a lot more - send your email address to [martink@knights.k12.hi.us](mailto:martink@knights.k12.hi.us) / 305-0762. **Help the school save postage and paper!** To receive future issues of the 'Knighly News' via e-mail send your email address, child(ren)'s name(s) and grade level(s) to [martink@knights.k12.hi.us](mailto:martink@knights.k12.hi.us).



Welcome Freshmen Parents & Students!

FRESHMEN PARENT NIGHT

Wednesday, August 14 \* Cafeteria

Complimentary Light Dinner – 5:30pm \* Info 6:00 – 7:00pm

Please plan to attend an informational hour to learn more about your child's upcoming school year at Castle High. There'll even be time after for one-on-one questions with key personnel - administrators, counselors, class advisor, and even other parents. On the agenda:

- **Updates on Freshmen Academics!**
- **Attendance and Dress Code Policies;**
- **Infinite Campus** - online grade calculating and reporting program to provide you and your child with access to grades, class assignments, AND attendance.
- **Meet** your child's grade-level counselor, teachers, administrators, and other support staff;
- **CHS sports tryouts** and NCAA requirements;
- **Meet** your child's grade-level (class) advisor & council students. Hear about grade-level activities: costs, dates, fundraisers towards graduation costs, and how you can help out;
- **Upcoming FREE parent workshops**, including college & career planning and financial aid; and
- **Receive a complimentary 2019-2020 Parent Handbook** and monthly school calendar;

Questions – Contact Kathy Martin (305-0762 / [martink@knights.k12.hi.us](mailto:martink@knights.k12.hi.us).)

Student Parking

- \* The student parking lot is only in the area by the Athletic Field. No student parking allowed in faculty/staff parking areas.
- \* Gates are opened at 7:10 a.m. and locked at 8:00 a.m. The parking lot will be monitored throughout the day, but do not keep valuables in the car. We cannot be responsible for vandalism or stolen property.

Parking will be on a first-come, first-served basis. A parking pass must be clearly visible on the rearview mirror.



BEFORE YOU GO SCHOOL SHOPPING

Check Out Castle High Dress Code!

Go to [www.castlehigh.k12.hi.us](http://www.castlehigh.k12.hi.us).



CHS advocates a school environment that encourages individual creativity and student empowerment. However, at the same time the school must foster a safe, secure, and caring learning environment for all. To achieve our CHS Vision, the school must guide and teach students what is appropriate attire for different settings such as school, work, and social events. The CHS Dress Code ensures that students are dressed properly for the school setting, which will help them to become productive and responsible citizens.

Continuous Notice of Non-Discrimination

The Hawaii State Department of Education (HIDOE) and its schools do not discriminate on the basis of race, sex, age, color, national origin, religion or disability in its programs and activities. Please direct inquiries regarding HIDOE nondiscrimination policies as follows:

ADA/Section 504 inquiries

Krysti Sukita, ADA/504 Specialist  
Civil Rights Compliance Office  
Hawaii State Department of Education  
P.O. Box 2360  
Honolulu, Hawaii 96804  
(808) 586-3322 or relay  
[crco@notes.k12.hi.us](mailto:crco@notes.k12.hi.us)

Title VI, Title IX, and other inquiries

Anne Marie Puglisi, Director  
Civil Rights Compliance office  
Hawaii State Department of Education  
P.O. Box 2360  
Honolulu, Hawaii 96804  
(808) 586-3322 or relay  
[crco@notes.k12.hi.us](mailto:crco@notes.k12.hi.us)